



Owner Intention Form and Rental Agreement

Confirmation # _____

Arrival _____

Departure _____

Unit Number _____

Please note the arrival date of
your week and initial here _____

If you would like confirmation that we recd. this form please
provide us with your email address

Email address: _____

Please check one (1) of the following, date, and sign (all owners of record must sign) and return to The Harborside Inn.

In reference to the above mentioned unit, the maximum allowable occupancy for this unit is .

At no time shall the occupancy exceed the Massachusetts State Code or Edgartown Building Code.

_____ 1. Using Week: Number of Adults: _____ Number of Children: _____ **\$35. Cleaning Charge applicable for each
extra check out cleaning.**

_____ 2. Bringing Owners Boat: Boat Length: _____ Type: _____ Beam: _____

You must occupy your unit and be boat's owner. A copy of the boat registration must accompany this request.

Slips are available on a first come first serve basis.

YOU MUST CONFIRM YOUR SLIP 14 DAYS PRIOR TO

ARRIVAL OR SLIP WILL BE CANCELLED.

_____ 3. Exchanging week through an exchange company (i.e. RCI or II). You must contact exchange company directly.

_____ 4. Allowing guest(s) to use week. **\$35. Cleaning Charge applicable for each extra check out cleaning.**

Guest information is as follows:

Last Name: _____ First Name: _____

Guest Address: _____

Adults: _____ Children: _____

_____ 5. Renting through The Harborside Inn rental program as set forth in the agreement below.

Owner Signature

Date

Rental Agreement Terms and Conditions:

A. Owner agrees that rental may be for less than seven days and/or less than the posted rate, as determined by management. Unit rental status is not guaranteed.

B. Owner agrees to pay The Harborside Inn rental program a fee equal to 25% of the rent collected. The fee shall be deducted from the rental proceeds.

C. The Harborside Inn agrees to send rental proceeds to owner 4-6 weeks after the interval of rental has ended. Owners must have a completed W-9 on file with The Harborside Inn.

D. Owner authorizes The Harborside Inn to use its full discretion in all matters relating to the rental of the listed week.

E. Owner agrees not to use, exchange, or rent interval by any other means after this rental agreement has been executed.

Thank you for your assistance,

The Management and

Staff of The Harborside Inn

P.O. Box 67, Edgartown, MA 02539 ~ (508) 627-4321 ~ fax (508) 627-7566 ~ www.theharborsideinn.com